

## **Pied Piper Nursery**

### **Additional Conditions Applicable to Academic Term Time Placements**

Please note that in order to offer this service there are some Terms and Conditions which specifically relate to those children who have secured such a placement and that these are over and above the existing conditions relating to our general placements and which are outlined within our prospectus. These places are reserved for the children of teachers and students only, unless agreed with the discretion of the management and director. There is a minimum charging period of 41 weeks attached to these placements.

#### **Dates of Attendance**

The nursery Academic Term Times run in conjunction with those of Glasgow City Council Education Department and include the week prior to the start of Term 1 to allow for teacher's In-Service days.

Due to a number of our staff being employed on a similar basis to facilitate this service it will not be possible to vary these dates of attendance, however, a lesser period of attendance within these dates can be utilised ie for further education students albeit with the minimum charge period still applicable.

#### **Resettling**

After the summer break the vast majority of the children are a little unsettled and have to re-adjust to their nursery routine. Accordingly, for the sake of the child themselves, the other children within the nursery and the staff, a further settling period will be required prior to them recommencing their placement. This must be adhered to and children must attend the nursery for a minimum of three half days during the week prior to re-starting. Whilst your initial settling period bears no charge, all further re-settling will be charged at the afternoon rate applicable at that time. In the rare event that a longer period of resettlement is required by a child, full rates of service will be charged.

#### **Payment of Fees**

Your fees for the academic year will be calculated on the basis of 41 weeks x your weekly fee rate. This will then be split into 12 equal payments, the first of which will be allocated to July and will become payable on 28<sup>th</sup> June preceeding the summer holiday.

Final instalments of your annual payment must coincide with the end of the academic year, namely June. For this reason, when your child originally commences their placement in the month of August or later, the total annual bill will require to be paid over a shorter number of instalments eg if your child starts in August for the first time your payments can only be spread over 11 months.

Where payments are due over the summer period these must be kept up to date to ensure that your child's placement is kept open. Failure to do so may result in the immediate withdrawal of the placement without further notification.

#### **Termination of Placement**

Where your child is due to leave nursery at the end of June to commence primary education we will not require notice of termination but will assume that this is the case unless notified otherwise.

Termination for any other reason or at any other time will require additional notice. Our standard requirement for termination is four weeks and as we are offering you a discounted period equivalent

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to nine weeks per annum, we will require a **further nine weeks notice giving a total of 13 weeks notice required.**

There are, however, exceptions to this. Failure to do so will result in a payment being charged for this time in lieu of notice.

Examples:

1. If you hand your notice of termination in at the end of the Easter Term with a view to finishing up at the end of June your child will attend and be charged only up until the end of June.

2. If you hand in your notice at the end of May even though your child cannot attend during the school holiday of July and August you will still be charged for this period. For the avoidance of doubt this means an additional 9 weeks x your weekly fee rate will be due.

3. If you hand in your notice at the end of June, you will be charged for 13 weeks but your child will only be entitled to attend for the period in which primary schools operate within that timescale. Again for the avoidance of doubt this means an additional 13 weeks x your weekly fee rate will be due, however, in this instance your child may attend nursery when school term has commenced.

4. If you hand in your notice at the end of July, you will be charged for 13 weeks but your child will only be entitled to attend for the period in which primary schools operate within that timescale. Again for the avoidance of doubt this means an additional 13 weeks x your weekly fee rate will be due, however, in this instance your child may attend nursery when school term has commenced

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**Acceptance of Additional Academic Term Time Conditions**

I (full name of parent), .....

**Being the parent of** .....  
(full name of child)

Confirm that I have read the additional conditions which apply to the Academic Term Time contract as supplied by Cairncrest Limited t/a Pied Piper Nursery and that I agree to abide by them.

Signed.....

Date.....